Millville Public Charter School-08006069 - Corrective Action Report (Detail)

Note: The corrective action plan is required to correct any violation identified under the Administrative Review and must be applied to all schools in the SFA, as appropriate, to ensure that previously deficient practices and procedures are revised syste

Section	Form Subsection	Sponsor/Site Name	Question #	Due Date	Status
Maintenance of Non-Profit School Food Service Account	Maintenance of Non-Profit School Food Service Account (Off-Site Assessment Tool) (700H)	Millville Public Charter School-08006069	701	07/15/2026	CAP Accepted
Corrective Action History	Corrective Action Plan: Accepted by Lisa Garland 07/15/2026 10:31 AM CAP Accepted				
	Corrective Action Plan: Submitted by Dennis Zakroff 07/15/2026 06:59 AM To reduce the three-month net cash resource, will review the fund balance monthly. The school will look to replace any old equipment with new equipment from the approved equipment list. Purchase higher quality and more food items and hire more staff.				
	Flagged by Lisa Garland 07/08/2026 12:15 PM FINDING: Net Cash Resources exceeded three months average expenditures which represents incompliance per USDA CFR 210.14 Please submit a required Corrective Action Plan Thank You				
Professional Standards	Professional Standards (On-Site Assessment Tool)	Millville Public Charter School-08006069	1217	03/20/2026	CAP Accepted

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Corrective Action History	Corrective Action Plan: Accepted by Genel Cook-Wright 03/05/2026 05:37 PM CAP Accepted				
	Corrective Action Plan: Submitted by Holly Cordova 02/25/2026 09:55 AM Effective SY 2026/2027 the required training tracker tool will be used. We will either use the USDA Training Tracker or the SOARS Team Work Tracker to ensure that they contain all required fields for documenting compliance with professional standard training requirements.				
	Flagged by Genel Cook-Wright 02/18/2026 04:50 PM **<u>Corrective Action Finding</u>:** The SFA did not provide a training tracker with the required fields. Training trackers must contain all the same fields for documenting compliance with professional standard training requirements as the USDA Training Tracker tool. The USDA Training Tracking Tool or the SOARS Team Work tracker can be used to document training hours. Both tools contain all required fields for documenting compliance with professional standard training requirements. If the SFA is using a different tracking tool, it must include all required fields. **Explain, in detail how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.**				
Group 1: CA Count (2)		Millville Public Charter School-08006069		03/20/2026	CAP Accepted
	Corrective Action Plan: Accepted by Genel Cook-Wright 03/05/2026 05:47 PM CAP Accepted				
	Corrective Action Plan: Submitted by Holly Cordova 02/25/2026 10:11 AM Effective 2/17/2026, our HACCP/ Food Safety Plan was reviewed and signed. For the SY 2026/2027 we will ensure that the HACCP/ Food Safety Plan will be reviewed and signed as well as monitoring, corrective action and record keeping procedures.				

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Corrective Action History	Flagged by Genel Cook-Wright 02/18/2026 04:51 PM Schools participating in the school lunch and breakfast programs must implement a food safety program for the preparation and service of meals that complies with Hazard Analysis Critical Control Point (HACCP) principles. **<u>Corrective Action Finding</u>:** Although the SFA did have a copy of the written food safety plan available on the day of review. The Food Safety Plan was not reviewed and signed. The SFA must have a signed food safety plan in place to indicated that HACCP standard operating procedures (SOP), as well as monitoring, corrective action, and record keeping procedures have been reviewed. Further guidance on required elements for the HACCP plan can be found in "HACCP Based Standard Operating Procedures" available on the NJDOA website. **Explain in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.**				
	Flagged by Genel Cook-Wright 02/18/2026 04:51 PM **<u>Corrective Action Finding</u>:** Although the SFA did have a copy of the written food safety plan available on the day of review. The Food Safety Plan was not reviewed and signed. The SFA must have a signed food safety plan in place to indicated that HACCP standard operating procedures (SOP), as well as monitoring, corrective action, and record keeping procedures have been reviewed. Further guidance on required elements for the HACCP plan can be found in "HACCP Based Standard Operating Procedures" available on the NJDOA website. Explain in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Corrective Action must be applied SFA-wide. Indicate the date of implementation.				
Meal Counting and Claiming - Day of Review	Meal Counting and Claiming - Day of Review (On-Site Assessment Tool - Site) (317H)	Millville Public Charter School-9358	318	03/20/2026	CAP Accepted

Millville Public Charter School-08006069 - Corrective Action Report (Detail)

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Section	Form Subsection	Sponsor/Site Name	Question #	Due Date	Status
Corrective Action History	Corrective Action Plan: Accepted by Genel Cook-Wright 03/05/2026 05:46 PM CAP Accepted Corrective Action Plan: Submitted by Holly Cordova 02/25/2026 09:59 AM Effective 2/18/2026 the flow of students will be managed in a way that allows each student to stop at the point of service. Students stopping at the point of service will allow our cashier to accurately identify, count and record each reimbursable meal. Flagged by Genel Cook-Wright 02/18/2026 04:50 PM An accurate count of reimbursable meals served, by eligibility category, must be taken at the point of service for breakfast. Point of service means that point in the food service operation where a determination can be made that a reimbursable free, reduced price or paid meal has been served to an eligible child. **Corrective Action Finding:** On the day of observation, students proceeded through the breakfast service line without stopping at the point of service to allow the cashier to accurately identify, count, and record each reimbursable meal. The food service employee utilizes a manual tally sheet to record meal counts; however, due to the continuous student flow, an accurate count of reimbursable meals could not be obtained. The State Agency has determined that the inaccurate counting of meals observed at breakfast is an ongoing systemic problem. The meal counting system must be corrected. **Explain, in detail how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation. Corrective Action must be applied SFA-wide. Fiscal action will be taken.**				
Meal Components and Quantities - Day of Review	Meal Components and Quantities - Day of Review (On-Site Assessment Tool - Site) (400H)	Millville Public Charter School-9358	403	03/20/2026	CAP Accepted

Millville Public Charter School-08006069 - Corrective Action Report (Detail)

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Section	Form Subsection	Sponsor/Site Name	Question #	Due Date	Status
Corrective Action History	Corrective Action Plan: Accepted by Genel Cook-Wright 03/05/2026 05:37 PM CAP Accepted				
	Corrective Action Plan: Submitted by Holly Cordova 02/25/2026 08:24 AM Effective 2/18/2026, at least 2 varieties of fluid milk will be offered throughout the breakfast meal service on all reimbursable meal service lines/serving areas.				
	Flagged by Genel Cook-Wright 02/18/2026 04:50 PM A minimum of two varieties of fluid milk must be offered throughout the breakfast meal service on all reimbursable meal service lines/serving areas. Allowable varieties are flavored or unflavored fat free milk, unflavored or flavored low fat (1%) milk, fat free or low fat lactose reduced/lactose free milk. **Corrective Action Finding:** On the day of observation, only 1% white milk was offered to students at breakfast. Additional required milk varieties were available, but not on the meal service line. Two varieties of fluid milk d varieties must be readily available and visible to students at each meal service. Failure to fix identified issues may also lead to fiscal action/repeat violations in subsequent reviews as these are Performance Standard 2 (PS2) violations. **Explain in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Corrective Action must be applied SFA-wide. Indicate the date of implementation.**				
SFA/Sponsor On-Site Monitoring	SFA/Sponsor On-Site Monitoring (On-Site Assessment Tool - Site) (901H)	Millville Public Charter School-9358	901	03/20/2026	CAP Accepted

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Section	Form Subsection	Sponsor/Site Name	Question #	Due Date	Status
Corrective Action History	Corrective Action Plan: Accepted by Genel Cook-Wright 03/05/2026 05:37 PM CAP Accepted				
	Corrective Action Plan: Submitted by Holly Cordova 02/25/2026 08:18 AM Effective SY 2026/2027, On-Site Review Monitoring Forms will be completed jointly by a School Site Representative and an SFA Reviewer. This will ensure the accurate monitoring of meal service operations and adherence to federal regulations.				
	Flagged by Genel Cook-Wright 02/18/2026 04:50 PM All SFAs must conduct an on-site accountability review of lunch prior to February 1st each school year. The NSLP and SBP On-Site Review Form (#142) must be used. Accountability reviews must be conducted by an SFA employee. **<u>Corrective Action Finding</u>:** The On-Site Review Monitoring Form was not completed jointly by a School Site Representative and an SFA Reviewer, as required. This does not meet program compliance requirements, the on-site review be conducted and documented by both parties to ensure accurate monitoring of meal service operations and adherence to federal regulations. **Explain in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Corrective Action must be applied SFA-wide. Indicate the date of implementation.**				

<u>Report Selections</u>

Flagged, CAP Submitted, CAP Rejected, CAP Accepted, CAP Removed, Problem resolved, Re-Flagged